

Drum Hill Scout Camp



Risk Assessment

Reference No: DHRA00099

Hazard - Assessment: [Subject being assessed e.g. Use of a machine, A work area, Cash handling, etc]

Re opening of site moving from Red to Amber (July 2020)

Location / Work Area

All areas of site

Risks Identified (e.g. Hazard / Oil spillage-Risk / Serious injury due to slips and falls).

Contraction of Covid 19 virus resulting in time off work, Hospitalisation and risk of death

Transmission of virus by droplet and from surfaces

Persons at Risk

(enter a ✓ in the box of those affected)

Employees	x	Young Persons (Under 18 years /individual assessment)	x
Service team	x	Contractors/Visitors	x
General Public	x	Others (e.g. Disabled Workers)	x

Existing Risk Controls

(e.g. Protective clothing, Training, Preventative maintenance, Guarding, Signage)

Service Team

Service Team and adults are social distancing in line with Government guidelines. A risk assessment is in place for adult volunteers.

Service Team are provided with appropriate PPE including gloves and a supply of disposable masks including visors.

Hand Sanitiser is available to service team.

Only 4 members of the Service Team are to be allowed into reception building and limited to two per room to allow for social distancing. Signage for reminders. Number of chairs have been removed and areas cleared. Cleaning products to be available within staff areas for cleaning down after use.

Service Team on site will be listed to allow for track and trace if required. This will be held securely for 21 days and can be accessed by staff and contact details from SASU Managers.

(Service Team tasks not specific to dealing with users are dealt with in separate risk assessment)

General

Access to the site is by prior arrangement only. Groups without bookings will not be allowed to enter site, sections across Derbyshire Scouts to be reminded.

Young people are the responsibility of the leader and records must be kept of who was on site for 14 days after the attendance. It is the Group Leaders' responsibility to provide Young People with hand sanitiser and plan a programme for an appropriate length of time.

Site numbers will be capped at 10 groups with a maximum of 15 persons per group. Each Group will be allocated a clearly defined area of site to use, which is mapped and shared with users prior to arrival.

No one is to attend site, either Service Team or User, if they are showing any symptoms of COVID-19 as outlined in government guidance.

Arriving on site/ During visit

Arrival times will be staggered to avoid congestion, this will be monitored through the booking system.

All Users will park in the field to the right, just before the main site entrance

Users will be allocated an area before arriving on site, this will be sent to them prior to arrival. There will be a corresponding area for the Group to meet on the carpark. If the Group Leaders are not present then Young People must wait in cars for Group Leaders to arrive.

Users will not be allowed into the reception building and will be dealt with by the Service Team on the main carpark. Users will arrive and be directed to gathering point for their Group.

Groups will be asked to stay in the areas that have been allocated to them unless to use the toilet facilities.

No youth member is to be left unsupervised

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Toilets

Toilets will be signed to state how many people can be in each building safely. This must be managed by Group Leaders. The main toilets have been allocated for the use of Young People and the disabled toilets for the use of Group Leaders. This is to spread usage of facilities

Toilet floors will be marked to aid social distancing and if necessary, adjacent sinks will be marked out of use.

Toilets will be cleaned every evening during use of site and at regular intervals during the weekend. This will be recorded by the Service Team. The Service Team will wear appropriate PPE, including gloves, mask and an apron, while carrying out this work.

Soap and paper towels will be provided in all facilities.

Any breaches of the above guidelines must be reported to the service team

TAKING INTO ACCOUNT THE EXISTING RISK CONTROLS. Select from the table below the likelihood of harm and the severity of the harm. (Enter a ✓ in the relevant boxes)

Likelihood of Harm/Injury	Highly Likely	3	Possible	2	x	Remote	1
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Severity of Harm/Injury	Fatality	5	Critical	4	x	Serious	3	Marginal	2	Minimal	1
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LIKELIHOOD OF HARM / INJURY x SEVERITY OF HARM / INJURY = RISK RATING

Risk Rating (enter a ✓ in the relevant box below)

2	x	4	=	8	Very High Risk 10+	Medium Risk 5-9	8	Low Risk 1-4
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Now you have established the risk level consider how frequently is the risk is likely to arise (enter a ✓ in the relevant box below)

Continual	Frequent	Minimal	x
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Now you have completed your initial assessment answer the question below:-

Do you consider the risk controls adequate?	Yes	x	No
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Is there any reference to additional assessments (e.g. CoSHH and manual handling)

Risk Assessment:	Ref No:	Risk Assessment:	Ref No:	Risk Assessment:	Ref No:
Service team Covid 19	DHRA000098				

What further ACTION is required to reduce the risk

The situation is to be constantly monitored and changes will be made to the risk assessment every 4 weeks unless government guidelines or Guidelines for the area Drum Hill is located in alter.

Action to be implemented by:	Target Date:	Completed Date:
A Bennett	6/8/2020	23/07/2020

Initial assessment completed by:	Name:	Signature:	Date:
	A Bennett		9/7/2020

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Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment will be produced for each move proposed.

Checked by Line Manager	Lesley Upton County Camp Warden, County 23.07.2020	Checked by Executive	Helen Crampton Safety Advisor/ Trustee, County 23.07.2020
Approved by Commissioner	Paula Evans Regional Commissioner 26.07.2020	Executive informed	James Stafford County Commissioner, County 23.07.2020
Notification of level change			